

Facilities and Building Use/Rental Fee Schedule

St. Peter's Episcopal Church, Glenside, Pennsylvania

Description	Rental Fees	Refundable Security Deposit
Parish Hall		
Hourly Rental Fee Includes use of kitchen; no cooking. Fee will also require an additional \$150.00 fee to the caretaker for setup & cleanup. Example: Rental for activity for program that runs from 5:00 to 9:00 pm: 4 hour event = \$480.00 plus \$150.00 caretaker fee. Total charge = \$630.00.	\$ 120.00 / Hour	\$ 150.00
Additional charges:		
Kitchen use for cooking of food.	\$ 150.00	-
Extended setup (setup that exceeds 2.5 hours will be charged the hourly rate)		
Discounted Hourly Rental Fee for Members of St. Peter's: Additional charges as stated above.	\$ 80.00 / Hour	\$ 150.00
Rooted Tree Productions	\$50.00/Hour	
Hall Capacity: 135 Auditorium Seating 135 Meal Seating (20 Tables)		
Meeting Rooms, Library, Classrooms		
Hourly Rental Fee	\$ 50.00/ Hour	
Room Capacities: Library: 16 Chapel: 15		
Church/Sanctuary		
Seating Capacity: 325		

Meeting, concerts, services		
Hourly Rental Fee: Rate requires an additional \$100.00 fee to the caretaker for setup and cleanup. This fee does not include the use of church's musical instruments. Does include use of public address system. Example: Rental for activity for program that runs from 5:00 to 9:00 pm.: 4 hour event = \$500.00 plus \$100.00 caretaker fee. Total charge = \$600.00. Use of Church Hall for Reception not included; see schedule for rates.	\$ 125.00 / Hour	\$ 150.00
Description	Rental And Fees	Refundable Security Deposit
Weddings (Member/relation of St. Peter's)		
Facility Fee	\$ 300.00	\$ 150.00
Organist – Wedding w/One consultation and rehearsal*	\$ 175.00	-
Organist – Wedding w/One consultation and rehearsal And rehearsal with soloist and/or instrumentalist*	\$ 225.00	-
Soloist and /or Instrumentalist*	Fees set by artist	-
Clergy – Honorarium (suggested)**	\$ 400.00	-
Caretaker***	\$ 100.00	-
Use of Church Hall for Reception not included; see schedule for rates.		
Weddings (Non-Member)		
Facility Fee	\$ 800.00	\$ 150.00
Organist – Wedding w/One consultation and rehearsal*	\$ 200.00	-
Organist – Wedding w/One consultation and rehearsal And rehearsal with soloist and/or instrumentalist*	\$ 225.00	-
Soloist and /or Instrumentalist*	Fees set by artist	-
Clergy – Honorarium**	\$ 400.00	-
Caretaker***	\$ 100.00	-
Use of Church Hall for Reception not included; see schedule for rates.		
Funeral/Memorial Service		
Facility Fee	No Charge	-
Organist	\$ 250.00	-
Soloist and /or Instrumentalist*	Fees set by artist	-
Clergy – Honorarium (suggested)**	\$400.00	-
Deacon	\$50.00	-
Parish Administrator ****	\$100.00	-
Caretaker –service only ***	\$50.00	-
service & interment in Memorial Courtyard ***	\$100.00	-
Use of Church Hall for Reception not included; see schedule for rates		
Internment in Memorial Courtyard		
Purchase of plot and perpetual care	\$ 250.00	-
Bronze Plaque for wall memorial (Required)	\$ 200.00	-
* Paid directly to organists, soloists, and instrumentalists		
** Paid directly to clergy		

*** Paid directly to caretaker **** Paid directly to Parish Administrator		
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Last revised: 8/4/2023